



A QSA conference

VISION TO REALITY

Queensland's new education landscape

27–29 April 2011 • Brisbane

Tax Invoice

ABN: 27 109 986 719

Conference Code: VTRC01

REGISTRATION AND PAYMENT FORM

Please complete this form using **BLOCK LETTERS** and fax with payment to QSA Events: +61 7 3229 2877.

Please complete a separate registration form for EACH participant attending the conference.

Contact details

Title:	Family name:	First name:
QSA BIC No.:	Position:	
School/organisation:		
Address:		Postcode:
Phone (W):	Phone (H):	Fax:
Mobile:	Email:	
Dietary requirements:		

Registration costs *(GST is included in all registration costs)*

Early-bird registration closes 25 February 2011.

	Early-bird	Full
Three days	\$735 <input type="checkbox"/>	\$790 <input type="checkbox"/>
Two days	\$490 <input type="checkbox"/>	\$526 <input type="checkbox"/>
<i>Tick days</i>	<i>Wed 27</i> <input type="checkbox"/>	<i>Thu 28</i> <input type="checkbox"/>
One day	\$245 <input type="checkbox"/>	\$263 <input type="checkbox"/>
<i>Tick day</i>	<i>Wed 27</i> <input type="checkbox"/>	<i>Thu 28</i> <input type="checkbox"/>

How is registration confirmed?

You are registered for this conference only when you have returned this fully completed form with payment and you receive a QSA confirmation email. If you do not receive an email within five working days of sending this form and payment, please contact the QSA's Professional Development and Events Team.

Session preference selection

You will be contacted in Term 1, 2011 regarding session preferences.

Cancellation and refunds

Cancellations will be accepted before 28 February 2011. These must be provided in writing by fax or email. No refunds will be issued after this date.

Substitutions

Substitutions will be accepted until 25 March 2011.

Forum attendance *(Forums are included in registration costs. If only attending a forum, tick and pay for One day registration.)*

Tick box(es) to indicate your intention to attend conference forums.

- Leadership in Education Forum — Wed 27 April (limited to principals or deputy principals — one representative from each school only)
- Kindergarten / Early Childhood Forum — Fri 29 April

Payment summary

<input type="checkbox"/> I am a speaker and have adjusted my registration costs accordingly (refer to your speaker confirmation letter)		
<input type="checkbox"/> I am a full-time undergraduate education student. I have deducted 50% from my total registration cost		
Total amount due: \$ ____ . ____		
<input type="checkbox"/> I enclose a cheque/money order made payable to QSA for the amount due		
<input type="checkbox"/> OR please charge:	MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>	Name of cardholder:
Card no.:	Expiry date: ____/____/____	Signature:
<input type="checkbox"/> OR EFT payment made on ____/____/20____ to: QSA Commonwealth Bank Account, BSB: 064013, Account number: 10008515		

The information you provide on this form will be used in administering and managing conference registrations as part of legislative functions described in the *Education (Queensland Studies Authority) Act 2002* (s.17 and s.18) and the Financial and Performance Management Standard 2009 (pt 2, div. 4). Personal information will be accessed by authorised QSA staff, and handled in accordance with the *Information Privacy Act 2009*. Personal information will be disclosed to the government auditors where legally required. Note: Your contact details will be included in the QSA mailing list. To be excluded from QSA promotions please email qsa.conference@qsa.qld.edu.au.

QSA office use only

Amount \$:	Date rec'd: ____/____/20____	Receipt number:	Processed by:
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For further information, please contact the Professional Development and Events Team: PO Box 307, Spring Hill Qld 4004

T +61 7 3864 0471

F +61 7 3229 2877

E qsa.conference@qsa.qld.edu.au

www.qsa.qld.edu.au