

Summary of Student Data Capture Requirements

Disk No.	Content	Purpose	To be submitted	Required information
Disk#enrol	Year 11 and 12 enrolment totals	Enrolment totals	<ul style="list-style-type: none"> • Exchange disk 	<ul style="list-style-type: none"> • Cohort and subject enrolment totals
Disk#1	Year 11 and 12 student and student subject details	Student/subject validation	<ul style="list-style-type: none"> • Exchange disk • Visa reports and moderation fees 	<ul style="list-style-type: none"> • Student personal details • Student subject details • Module enrolments
Disk#2	Year 11 and 12 student and student subject details	Preparation of QCS material ie place cards attendance reports	<ul style="list-style-type: none"> • Exchange disk 	<ul style="list-style-type: none"> • Student personal details • Student subject details • Module enrolments
Disk#3	Year 11 and 12 student and student subject details	Initial proposals, QCS attendance verification	<ul style="list-style-type: none"> • Exchange disk • Form A13 (Agreement to publish SAIs) 	<ul style="list-style-type: none"> • Student personal details • Student subject details • Module enrolments • Initial proposals • QCS attendance
Disk#4	Year 12 student details and student subject results	Small/intermediate result processing	<ul style="list-style-type: none"> • Exchange disk (delivered to QSA office) • Batch validation • Form R6 small/intermediate groups • Subject summary report • Class list report 	<ul style="list-style-type: none"> • Student personal details • Student subject details • Module enrolments • Subject results small/inter groups • Proposal small/inter groups
Disk#5	Year 12 student details and student subject results	Result processing all subjects	<ul style="list-style-type: none"> • Exchange disk (delivered to QSA office) • Batch validation • Form R6 for large groups • Form A14 • (Contact person during school summer holidays) 	<ul style="list-style-type: none"> • Student personal details • Student subject details • Module enrolments • Subject results (all) • Proposal totals (all) • Module result (all)