

# Senior education profile (SEP) calendar – 2012

JANUARY	
9	SEP: final date for applications for verification or review of information recorded on the 2011 Senior Statements, Statements of Results, Queensland Certificates of Education (QCEs), Queensland Certificates of Individual Achievement (QCIAs) and Tertiary Entrance Statements Senior External Examination: closing date for applications for 2011 reassessments and script inspections
18	VET certificate and statements of attainments printed by QSA to arrive at school
23	Start of school year
31	Recognised Studies: requests for random sampling sent by QSA
FEBRUARY	
3	Non-school RTOs and providers: final date for advice on student requests for verification or review of information about Year 12 certification and results, SAIs, OPs and FPs for 2011 Schools submit Form A1: Agreement for QCEs, QCIAs, Senior Statements and Tertiary Entrance Statements to be issued
10	Monitoring meetings: Wide Bay Senior External Examination: Information about year 12 student examination registration process published in QSA memo
13-17	Monitoring meetings: all districts except Wide Bay, Mackay and Rockhampton
20	Monitoring meetings: Mackay and Rockhampton SDCS: school enrolment data due (including identified eligible QCIA students)
24	SEP: final date for schools to inform QSA of amendments to 2011 data
MARCH	
2	SEP: final date for QSA to amend school information in learning accounts for students in the 2011 cohort QCEs
6	Schools: final date for students who completed Year 12 in 2011 to be enrolled as repeat students for purposes of OP calculation in 2012
26	SDCS: school data submission 1 due, including Years 10, 11 & 12 VET data and identified eligible QCIA students
30	SEP: final date for QSA to print amended Senior Statements, Statements of Results, QCIAs, Tertiary Entrance Statements, VET Certificate and Statements of Attainment for 2011 cohort End of Term 1
APRIL	
2-13	Easter weekend and mid-semester holidays
13	QCS Test: final date for private-entry candidate nominations
16	Start of Term 2
30	Senior External Examination: closing date for examination registrations from Year 12 students

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MAY	
1	SDCS: school data submission 1, version 2 due, including updated Years 10, 11 and 12 VET data and identified eligible QCIA students
1-31	Moderation meetings for schools offering study area specifications
21	QCS Test: final date for applications for special provisions QCS Test: final date for late private-entry candidate nominations
25	QCIA: final date for submission of eligibility forms and curriculum plans to QSA
JUNE	
4	SDCS: school data submission 2 due, including updated Years 10, 11 and 12 VET data and identified eligible QCIA students Monitoring submissions for French, German, Chinese and Indonesian Extension subjects at QSA
12-14	Monitoring meetings for French, German, Chinese and Indonesian Extension subjects
14	Monitoring submissions for Music Extension, English Extension at QSA managing district offices
22	End of Term 2
29	SDCS: Last day for schools to complete SDCS data submission for mid-year certification, including VET from schools which are RTOs Non-school RTOs: final date to submit VET data via the State Training Agency Clearinghouse (STAC) or RABS for mid-year certification Non-school providers of recognised studies: final date to provide results to QSA via RABS for mid-year certification Schools: final date to submit VET Competency Completion Reports 1 & 2 (using Competency Completion Online System) and Learner/Employer Survey Reports (using SMART software) to QSA (based on 2011 data/surveys)
JULY	
9	Start of Term 3
16	SDCS: school data submission 2, version 2 due, including updated Years 10, 11 and 12 VET data
23-27	Monitoring meetings for Music Extension and English Extension
27	SEP: Mid-year certification — QCEs and Statements of Results issued for eligible students
AUGUST	
1	School RTO: final date for all VET registration applications for 2013
1-22	QCIA district verification meetings; QCIA data entered into RABS
6	Provisional statements and eligibility reports for Year 12 cohort (based on SDCS submission 2 v2) posted to schools' secure site on QSA website Schools: check accuracy of student provisional statements and eligibility reports Students: check personal and enrolment details in their learning accounts and ensure school SDCS person is aware of any errors or omissions.
13	SDCS: school data submission 2, version 3 due, including updated Years 10, 11 and 12 VET data and corrections to data supplied on previous submissions
27	SEP: final date for applications for mid-year verification or review of information recorded on the 2012 Statements of Results, and Queensland Certificates of Education (QCEs), issued in July
30	Senior External Examination: closing date for applications for special arrangements

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SEPTEMBER	
4	Administration of QCS Test: Paper 1: Writing Task (am), Paper 2: Multiple Choice I (pm)
5	Administration of QCS Test: Paper 3: Short Response (am), Paper 4: Multiple Choice II (pm)
10	SDCS: school data submission 2, version 4 due, including updated Years 10, 11 and 12 VET data
21	End of Term 3 Workplace, Community or Self-directed Learning Project final date for submission of evidence of learning from Year 12 students Interstate and international courses of study: final date for submission of applications for credit transfer for Year 12 students Intrastate Year 12 transfer students: final date for submission of applications for relaxation of completed Core requirements
28	Schools: last day for downloading provisional statements and eligibility reports as posted to the website on 6 August
OCTOBER	
8	Start of Term 4
9	Verification submissions for Year 12 due at QSA district offices
13	Senior External Examination: examination period begins
15	SDCS: school data submission 3 due, including updated Years 10, 11 and 12 VET data Schools submit Form A13: Agreement to publish SAIs
16	Verification submissions for Music Extension and English Extension due at QSA district offices
22	Verification meetings: all district review panels (all subjects except Extension subjects)
22-23	Verification meetings: state only review panels. State review of provisional Queensland Certificates of Individual Achievement (QCIA's).
23-31	Consultation period with district review panels following verification, except for Extension subjects in Music, English, French, German, Chinese and Indonesian
25	Verification submissions for Extension subjects French, German, Chinese and Indonesian at QSA district offices
26	Verification of Extension Music Extension and English Extension
29	Provisional statements and eligibility reports for Year 11 and 12 cohorts posted to schools' secure site of QSA website based on data submitted on 10 October. Schools: check accuracy of student provisional statements and eligibility reports Students: check personal and enrolment details in their learning accounts, especially errors reported in September checking, and ensure school SDCS person is aware of any errors or omissions
NOVEMBER	
5-8	State review panel comparability meetings Verification of Extension French, German, Chinese and Indonesian
14	State review panels: final date of consultation period for small and intermediate subject-groups
15	Final date for Form R7 consultations for small and intermediate groups

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<b>16</b>	Finishing day for Year 12 students Schools: final date to download provisional statements and eligibility reports via the schools' secure section of QSA website State review panels: final date of consultation period for large subject-groups Final date for consultation for all extension subjects
<b>19</b>	Subject-group checking begins SDCS: school data submission 4 due by 12 noon, including updated Years 10, 11 and 12 VET data, and updated QCIA data (via SLIMS) and Forms R6 for small and intermediate subject-groups Schools: final date to provide results for interstate VET to QSA
<b>20</b>	Final date for Form R7 consultations for large groups
<b>21</b>	Schools publish SAIs
<b>22</b>	SDCS: school data submission 5 due by 10 am, including results for school-based recognised studies and Forms R6 for large subject-groups School RTOs: final date to submit Years 10, 11 and 12 VET data to QSA via SDCS data submission 5 Schools: final date to provide QCIA data to QSA via SLIMS Schools: final date to provide results for recognised school studies via SDCS International Baccalaureate schools: final date to provide results for incomplete IB studies via SDCS RTOs: final date to submit Year 12 VET data via STAC RTOs: final date to submit Year 12 data via RABS
<b>24</b>	Senior External Examination: examination period ends
<b>30</b>	Non-school providers of recognised studies: final date to provide results to QSA via RABS Final QCIA amendment data to QSA via RABS
<b>DECEMBER</b>	
<b>3</b>	SDCS: final amendment data and associated forms due before QSA database closes for printing of Year 12 Student Education Profiles for 2012 Years 10 and 11 VET data for 2012 final date for all RTOs to submit (to DETA STAC and/or QSA via SDCS final amendments or RABS (as appropriate)) Complete pre-production checks of QCIA Subject-group checking ends
<b>7</b>	Random sampling submissions due at QSA district offices Monitoring submissions for Year 11 due at QSA district offices
<b>14</b>	QCEs, Senior Statements, Statements of Results, QCIAs and Tertiary Entrance Statements posted
<b>JANUARY 2013</b>	
<b>7</b>	Final date for applications for verification or review of information recorded on the 2012 Senior Statements, Statements of Results, Queensland Certificates of Education (QCEs), Queensland Certificates of Individual Achievement (QCIAs), and Tertiary Entrance Statements Senior External Examination: final date for applications for 2012 reassessments and script inspections
<b>19</b>	VET certificate and statements of attainments printed by QSA to arrive at school
<b>29</b>	Start of school year